



SANATAN DHARMA COLLEGE

ALSO KNOWN AS S.D. COLLEGE, HOSHIARPUR

Deep Nagar, Phagwara Road, Hoshiarpur - 146001

(Run by New S.D. College Managing Committee, Hoshiarpur)

Permanently Affiliated to Panjab University, Chandigarh & Recognised by UGC

Under Section 2(f) & 12(b)

Office : 01882-249968, 248068 | Fax : 01882-248068

E-mail : sdcollegehsp@gmail.com | Website : www.sdcollegehsp.net

Ref. No. SDC/ 316/2024

Dated 23/04/2024

Evaluation Report

on

ACADEMIC AND ADMINISTRATIVE AUDIT

2022-2023

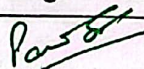
Section I: GENERAL INFORMATION

Name & Address of the Institution	Sanatan Dharam College, Hoshiarpur
Year of Establishment	1973
Name of the Principal, Email & Contact	Mr.Parshant Sethi, principal@sdcollegehsp.net Contact: 9872104467
Name of IQAC Co-ordinator, E-mail & Contact No.	Mr.Sachin Kumar sachin@sdcollegehsp.net Contact :9779715124
Affiliating University	Panjab University, Chandigarh
Faculties	Commerce, Management, Arts ,Computer Application and Science(Bsc.Bio.tech)
Programmes/ Courses offered	UG-5, PG-2
✓ Permanent Faculty Members	38
Permanent Non- teaching staff	03
Permanent Support Staff	03
Student strength	684
Three major features in the institutional Context	<ul style="list-style-type: none"> ● IT enable services ● Impact extension activities ● Active Mentor-mentee system
Date of visit of the AAA Internal Team	28/09/2022
Composition of AAA Team members	
Chairperson	Ms. Manjit Kaur
Member	Ms. Isha
Member	Dr. Sachin Kumar
Member	Mr. Mohit Bhushan
Principal the College	Mr. Prashant Sethi
IQAC Co-ordinator	Dr. Sachin Kumar

Principal
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S.D. College, Hoshiarpur

S.D. College, Hoshiarpur

Section II: Observations	
Name of the Criteria	Remarks
Curricular Aspects	<ul style="list-style-type: none"> ✓ 5 UG Programs and 2 PG are offered ✓ 3 Certificate Courses and 2 Diploma Course under the Affiliation of Panjab university ,Chandigarh. ✓ 3 Diploma Courses has been started under the affiliation of Jagat Guru Nanak Dev Punjab State Open University Patiala. ✓ The flexibility is offered by the college as per the syllabus prescribed by the affiliating University ✓ Academic calendar is prepared and strictly followed ✓ UGC norms has been implemented for all the prescribed programmes ✓ Some of the Practices in the college include experiential learning(Earn While You Learn) ✓ Feedback is well analyzed and proper action is being taken for the development of the college
Teaching Learning and Evaluation	<ul style="list-style-type: none"> • Remedial coaching classes are being conducted for the slow learners • Experiential learning and Students centric activities for students participation are being conducted • 38 teachers have been available. • The student- teacher ratio is 18:01 • 8 teacher are with Ph.D and 12 are perusing/ about to pursue their research leading towards Ph..D degree • Along with the traditional method ICT enabled teaching method has been adopted • The examinations are conducted as per the rules and regulations laid down by affiliating university • Result of college is an excellent and near 99.5% (only final year students)
Research Innovation and Extension	<ul style="list-style-type: none"> • More than 70 % of the faculty is engaged in research activities • 1 teacher have been recognized as research guides of affiliating University • 66 research papers in edited book/ conference proceedings has been


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	<p>published by the faculty members 9 papers published in generals notified on UGC website</p> <ul style="list-style-type: none"> • The college has 7 functional MoUs with various industries and institutions • Impact extension activities are carried throughout the academic session
Infrastructure and Learning Resources	<ul style="list-style-type: none"> • The College has sufficient infrastructural facilities for teaching and learning • 9 projectors are used for ICT based teaching • The college has Wi-Fi enabled campus • The internal and external Financial Audits are conducted periodically • The library subscribes to N-List (INFLIBNET) facility and has network resource facility, OPAC (Online Public Access Catalogue)
Student Support and Progression	<ul style="list-style-type: none"> • Several students are benefited by the various scholarships • A handsome contribution is made by the Alumni Association • Students participation is on various decision making policies • Career counseling is done at departmental as well as college level • 107 students out of 200 went for higher education in different institutions as well as placed in various reputed companies and other institutions throughout the country.
Governance Leadership and Management	<ul style="list-style-type: none"> ✓ Decentralized and participate management ✓ The IQAC prepares and monitors the perspective plan ✓ E-governance is being followed for academic and administrative activities ✓ Teachers are motivated to attend Faculty Development Programmes ✓ The college encourages the teachers to participate in various Seminars and Conferences by providing economical support ✓ Research cell of the college takes initiatives to inculcate research aptitude among teachers as well as

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	students ✓ Training programs are organized for teaching and non-teaching staff ✓ Many welfare schemes are provided to college staff
Institutional Values and Best Practices	❖ Good initiatives have been taken for Gender Equity along with the Gender Audit ❖ Green and Environmental Audits have been conducted periodically ❖ Energy Audit has been conducted and because of the installation of solar panel the electricity bill has been decreased substantially . ❖ Rain water harvesting is active ❖ Vermi culture and Compost Pit have been maintained on the campus ❖ All facilities for Divyangjan (disabled) students have been made available ❖ The Best Practices run by the college has quality impact ❖ All safety measures have been observed on the college campus

Section III: Overall Analysis based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC) (300 to 500 words)

Strengths: The College was established in 1973 and since then has shown consistent growth in quality education. Along with the Commerce, Management, Computer application, Arts and Science stream the college also offers skill based courses. The college tries to promote the research culture among the faculty members which resulted in publishing 66 research papers in this year. Smart classrooms are also available for students. The college has active mentor-mentee scheme to address the academic as well as socio-psychological needs of the mentee. The NSS unit organized various extension activities such as Yoga , Cleaning Camp, Voter day and Tree Plantation Programme and the NCC Department of the college contribute a lot in making the students good citizens and fit for various defense services of the country. The library of the college has good number of subscription . The college has successfully worked towards gender equity promotion and sensitivity by organizing many programs and activities. A good contribution has been made by the Alumni Association.


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- **Teaching and College Staff:**

The teaching staff of the college is highly qualified and hard working

- **Infrastructure and other facilities:** There are about 21 class rooms in the college campus. Apart from these, a girls' common room, girls hostel, one Multipurpose Hall and 4 Computer labs and a resourceful library are also available

- **Number of students:** 684

- **Placement:** A placement cell is effectively working in the college.

- **Any Other:** A research cell is also active in the college who continuously push the teachers and students towards the research and publication work.

Weaknesses:

- ❖ Full time counselling for competitive exams is not available.
- ❖ Research center is not available.
- ❖ Lack of MOU's with entrepreneurship Agencies.
- ❖ Lack of research guides among the faculties.
- ❖ Two Post graduation degree course is available in the college.

- **Infrastructure:** Library is not fully automated. No auditorium in the college.

- **Any Other:** lack of research projects and Grants from various research centers

Opportunities:

- MoUs for student placement interdisciplinary research.
- To introduce interdisciplinary Courses.
- Enhance research projects for college students
- More community outreach Programmes should be inculcate in Annual Calender of the institutions

Challenges:

- **Declining number of students:** This is a big challenge as major chunk of students going to abroad instead of studying in home country.
- Being backward region and suburban area in its outlook the college has great challenge in fulfilling the enrollments of students for various programmes.
- It's more challenging to trained students in modern fields of science.
- Students competency in communication is low.

Section IV: Recommendations and follow up action

- ❖ Remedial classes for slow learners
- ❖ Career counselling and placement cell should be more active.
- ❖ More MOU's with entrepreneurship Agencies.
- ❖ Need to enhance more ICT use in teaching learning process


Principal
S.D. College, Hoshierpur

26/11/20
IQAC Co-ordinator

Principal
S.D. College, Hoshiarpur

Signatures of AAA Team Members

Sr.No.	Name	Designation	Signature with date
1.	Ms. Manjit Kaur	Chairman	26/11/20
2.	Ms. Isha	Member	26/11/20
3.	Dr. Sachin Kumar	Member	26/11/20
4.	Mr. Mohit Bhushan	Member	26/11/20

Place: Hoshiarpur

Date:

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To. SDC/ 316/2024

Dated 23/04/2024

Evaluation Report on ACADEMIC AND ADMINISTRATIVE AUDIT 2021-2022	
Section I: GENERAL INFORMATION	
Name & Address of the Institution	Sanatan Dharam College, Hoshiarpur
Year of Establishment	1973
Name of the Principal, Email & Contact	Dr. Nand Kishor principal@sdcollegehsp.net Contact: 9872104467
Name of IQAC Co-ordinator, E-mail & Contact No.	Mr. Parshant Sethi Email - parshant@sdcollege.net Contact :9872104467
Affiliating University	Panjab University, Chandigarh
Faculties	Commerce, Management, Arts ,Computer Application and Science(Bsc.Bio.tech)
Programmes/ Courses offered	UG-8, PG-2
Permanent Faculty Members	43
Permanent Non- teaching staff	03
Permanent Support Staff	07
Student strength	672
Three major features in the institutional Context	<ul style="list-style-type: none">● IT enabled services● Vocational Courses offered by UGC● Impactful extension activities● Active Mentor-mentee system
Date of visit of the AAA Internal Team	15.11.2021
Composition of AAA Team members	
Chairperson	Ms. Manjit Kaur
Member	Dr. Sachin
Member	Ms. Isha
Member	Mr. R.K. Sharma
Principal of the College	Dr. Nand Kishor
IQAC Co-ordinator	Mr. Parshant Sethi Contact :9872104467


Principal *Parshant Sethi*
S.D. College, Hoshiarpur

Section II: Observations**Name of the Criteria****Curricular Aspects****Remarks**

- ✓ 8 UG Programs and 2 PG programmes are offered
- ✓ 3 Diploma Courses and 9 Certificates courses are offered under the affiliation of Jagat Guru Nanak Dev Punjab State Open University Patiala.
- ✓ The flexibility is offered by the college as per the syllabus prescribed by the affiliating University
- ✓ Academic calendar is prepared and strictly followed
- ✓ UGC norms has been implemented for all the prescribed programmes
- ✓ Some of the Practices in the college include experiential learning(Earn While You Learn)
- ✓ Feedback is well analyzed and proper action is being taken for the development of the college

Teaching Learning and Evaluation

- ✓ Remedial coaching classes are being conducted for the slow learners
- ✓ The no. of 43 teachers is available.
- ✓ 5 Short term courses for students have been successfully accomplished by various departments
- ✓ The student- teacher ratio is 15:1.
- ✓ Sufficient number of FDPs have been conducted .
- ✓ Workshops on Research methodology have been conducted .
- ✓ 8 teacher are with Ph.D and 14 are perusing their research leading towards Ph.D degree
- ✓ Blended mode of teaching has been adopted.
- ✓ The examinations are conducted as per the rules and regulations laid down by affiliating university
- ✓ • Result of college is an excellent and near 98.92% (only final year students)
- ✓


Principal

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Research Innovation and Extension	<ul style="list-style-type: none"> ✓ More than 70 % of the faculty is engaged in research activities ✓ 1 teacher has been recognized as research guides of affiliating University ✓ 23 research papers in edited book/ conference proceedings has been published by the faculty members ✓ 27 papers published in generals notified on UGC website. ✓ The college has 3 functional MoUs with various industries and institutions ✓ Impactful extension activities are carried throughout the academic session. ✓ There are 4 departments having Research projects funded by government and non government agencies during the year
Infrastructure and Learning Resources	<p>The College has adequate infrastructural facilities for teaching and learning</p> <ul style="list-style-type: none"> ✓ 9 projectors and 90 Computer are used for ICT based teaching . ✓ The college has Wi-Fi enabled campus ✓ 12 new computers have been purchased. ✓ The internal and external Financial Audits are conducted periodically ✓ The library subscribes to N-List (INFLIBNET) facility and has network resource facility, OPAC (Online Public Access Catalogue)
Student Support and Progression	<ul style="list-style-type: none"> ✓ 331 students are benefitted by the various scholarships ✓ A handsome contribution is made by the Alumni Association ✓ Students participation is on various decision making policies ✓ Career counseling is done at departmental as well as college level ✓ 29 students have been placed in various companies and 31 went for higher education in different institutions .
Governance Leadership and Management	<ul style="list-style-type: none"> ✓ Decentralized and participative management ✓ The IQAC prepares and monitors

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	<p>the perspective plan</p> <ul style="list-style-type: none"> ✓ E-governance is being followed for academic and administrative activities ✓ Teachers are motivated to attend Faculty Development Programmes ✓ The college encourages the teachers to participate in various Seminars and Conferences by providing economical support. ✓ Research cell of the college takes initiatives to inculcate research aptitude among teachers as well as students. ✓ Training programs are organized for teaching and non-teaching staff ✓ Many welfare schemes are provided to college staff
Institutional Values and Best Practices	<ul style="list-style-type: none"> ✓ Good initiatives have been taken for Gender Equity along with the Gender Audit ✓ Green and Environmental Audits have been conducted periodically ✓ Rain water harvesting is active ✓ Vermi culture and Compost Pit have been maintained on the campus ✓ The Best Practices run by the college has quality impact ✓ All safety measures have been observed on the college campus

Section III: Overall Analysis based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC) (300 to 500 words)

Strengths: The College was established in 1973 and since then has shown consistent growth in quality education. Along with the Commerce, Management, Computer application, Arts and Science stream the college also offers skill based courses. The college tries to promote the research culture among the faculty members which resulted in publishing 50 research papers in this year. Smart classrooms are also available for students. The college has active mentor-mentee scheme to address the academic as well as socio-psychological needs of the mentee. The NSS unit organized various extension activities such as Yoga , Cleaning Camp, Voter day and Tree Plantation Programme and the NCC Department of the college contribute a lot in making the students good citizens and fit for various defense services of the country. The library of the college has good number of books as well as journals . Stock Audit

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of all the equipment (Furniture, electronic equipment, computers) in college has been done twice in the year . The college has successfully worked towards gender equity promotion and sensitivity by organizing many programs and activities. A good contribution has been made by the Alumni Association.

• **Teaching and College Staff:**

The college's faculty is exceptionally talented and dedicated.

• **Infrastructure and other facilities:** There are about 21 class rooms in the college campus. Apart from these, a girls' common room, girls hostel, one Multipurpose Hall and 4 Computer labs and a resourceful library are also available

. • **Number of students:** 672

• **Placement:** The placement cell is operating efficiently in the College.

• **Any Other:** The college also has an active research cell that constantly encourages instructors and students to work on research projects and publications.

Weaknesses:

- ❖ Full time counselling for competitive exams is not available.
- ❖ Research center is not available.
- ❖ Lack of MOU's with entrepreneurship Agencies.
- ❖ Lack of research guides among the faculties.
- ❖ Two Post graduation degree course is available in the college.

. • **Infrastructure:** Library is not fully automated. No auditorium in the college.

. • **Any Other:** lack of research projects and Grants from various research centres


Opportunities:

- MoUs for student placement interdisciplinary research.
- To introduce interdisciplinary Courses.
- Enhance research projects for college students
- More community outreach Programmes should be inculcate in Annual Calender of the institutions

Challenges:

- **Declining number of students:** This is a big challenge as major chunk of students going to abroad instead of studying in home country.
- Being backward region and suburban area in its outlook the college has great challenge in fulfilling the enrolments of students for various programmes.
- It's more challenging to trained students in modern fields of science.
- Students competency in communication is low.

Section IV: Recommendations and follow up action


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Section IV: Recommendations and follow up action

Green Audit must for environment safety.

Rain water harvesting, vermi culture and compost pits should maintained in the campus.

More emphasis on mentor-mentee scheme.

Enhance research projects for college students.

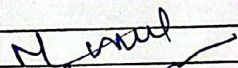
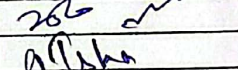
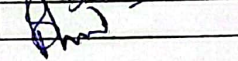
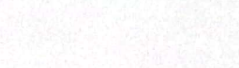
We have gone through the Observations and Recommendations in this report made by the AAA Expert team for quality enhancement of the college. We agree to aforesaid observations and recommendations.


IQAC Co-ordinator


Principal

Principal
S.D. College, Hoshiarpur

Signatures of AAA Team Members

Sr.No.	Name	Designation	Signature with date
1.	Ms. Manjit Kaur	Chairperson	
2.	Dr. Sachin	Member	
3.	Ms. Isha	Member	
4.	Mr. R.K.Sharma	Member	

Place: Hoshiarpur

Date:

Office of the Principal



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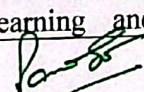
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✓ Permanent Faculty Members	42
Permanent Non- teaching staff	03
Permanent Support Staff	05
Student strength	650
Three major features in the institutional Context	<ul style="list-style-type: none">● IT enable services● Impactful extension activities● Active Mentor-mentee system
Date of visit of the AAA Internal Team	17/11/2020
Composition of AAA Team members	
Chairperson	Ms. Manjit Kaur
Member	Ms. Jyoti Bala
Member	Ms. Nisha
Member	Ms. Isha
Member	Mr. R.K. Sharma
Principal of the College	Dr. Nand Kishor
IQAC Co-ordinator	MR. Parshant Sethi

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Section II: Observations	
Name of the Criteria	Remarks
Curricular Aspects	<ul style="list-style-type: none"> ➤ The college is affiliated to Panjab University, Chandigarh and follows the curriculum and academic calendar prescribed by the university. ➤ The college strives to impart quality education to students depending upon the resource potentiality of the institution. Before the commencement of each semester, the teachers prepare a well-structured unit plan of their concerned subjects to ensure effective distribution of syllabus and timely completion of the course. ➤ They also prepare course material, class notes, and ICT material for effective teaching. The HODs document respective departmental academic calendar which provides an insight on how the course will be delivered in a semester. ➤ Effective implementation of curriculum is periodically reviewed through departmental meetings. ➤ Continuous evaluation is maintained throughout the year by conducting tests after completion of every unit to ensure thorough understanding. ➤ Transparency and impartiality are maintained in the evaluation process. Interaction with students is encouraged in each aspect because it makes learning process easier and strengthens the link between students and faculty that creates overall positive environment. ➤ During COVID-19, the college ensured the use of ICT for effective teaching. ➤ The teaching was carried out in blended mode. ➤ Appropriate and workable knowledge of computer and mobile applications was imparted to the teachers.
Teaching Learning and Evaluation	<ul style="list-style-type: none"> • Remedial coaching classes are being conducted for the slow learners. • Experiential learning and Students


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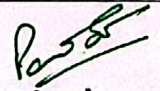
	<p>centric activities for students participations are being conducted</p> <ul style="list-style-type: none"> • 40 teachers have been available. • The student- teacher ratio is 16:01 • 08 teacher are with PH. D and 12 are perusing using/ about to pursue their research leading towards PH. D degree • Along with the traditional method ICT enabled teaching method has been adopted. • The examinations are conducted as per the rules and regulations laid down by affiliating university. • Result of college is an excellent and near 99.5% (only final year students)
Research Innovation and Extension	<ul style="list-style-type: none"> • More than 70 % of the faculty is engaged in research activities • 1 teacher have been recognized as research guides of affiliating University. • 08 research papers in edited book/ conference proceedings has been published by the faculty members 14 papers published in generals notified on UGC website • The college has 03 functional MoUs with various industries and institutions • Impactful extension activities are carried throughout the academic session
Infrastructure and Learning Resources	<p>a) Teaching Resources: The Teachers uses various ICT tools in classroom teaching.</p> <p>b) Learning Resources: Access to Library, Computer Labs, and Internet etc.</p> <p>c) The available infrastructure is utilized for co-curricular activities, parent teacher meetings, seminars, conferences etc.,</p> <p>Campus detail: Particular Description Available Class Rooms Airy, ample benches 28, Seminar Halls 70/200 (Capacity),</p> <p>2 Computer Labs Dimensions: 20*27 ft. for 3 labs, 20*25 ft. NRC 4 Bio-Tech Labs Various equipment include Laminar Air flow, Electroscopes apparatus, Plant tissue culture rack, UV-Vis Spectrometer, Vortex mix, Universal oven, BOD Incubator, Incubator, Microscope, Water bath Incubator, Ultra centrifuge, Autoclave etc. Dimension: 10*15 ft. 1 Library Fully Automated Dimensions</p>


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	<p>60*35 ft. 1 Fashion Designing Lab equipped with stitching and special Machinery, 1 Conference Room equipped with L.E.D TV. 1 Network Resource Centre Equipped with computers and internet 1 Multi-Purpose Hall 1 Physics Lab Various equipment include Refractometer, Oven, Dark Room, Vernier Calliper Wheatstone bridge, prisms, Ammeter, Volt ammeter etc. Dimension 15*20 ft 1 Chemistry Lab Chemicals and equipment include Titration burettes, Pipettes, Whattman filter paper, Weighing Machine, Flasks, Hot plate, Desiccator plates etc. Dimension 15*20 ft 1 Psychology Lab Apparatuses available are Bilateral transfer, Concept formation, division of attention, Biofeedback 1 Language Lab equipped Language lab 1 Common Room(Female) Sitting capacity of 50 1 Computer Labs 1. Desktop Computers 85 2. Server 1 3. Printers 6 4. Laptops 2 5. Scanners 2 6. MFD's 2 7. Projectors 9 CCTV Cameras 16, Lamination Machine 1.</p>
Student Support and Progression	<ul style="list-style-type: none"> • Several students are benefited by the various scholarships • A handsome contribution is made by the Alumni Association . • Students participation is on various decision making policies. • Career counseling is done at departmental as well as college level. • 52 students went for higher education and 20 students placed in various reputed companies and other institutions through out the country.
Governance Leadership and Management	<ul style="list-style-type: none"> ➤ The institution works for the betterment of the educational level in the society and has its aim to outreach to the last among the least equipped to obtain higher education. ➤ The mission of the institution is attuned to make education available for all. Deserving and meritorious students are provided with financial support to meet their financial liabilities. ➤ The purpose of education is the holistic development of the pupil and

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	<p>the institution strives in this direction.</p> <ul style="list-style-type: none"> ➤ The institution has a proud legacy of producing the best C.A.s, C.S.s, Lawyers, Income Tax Practitioners, and Banking Officials. ➤ The teachers have it at the back of their minds to ensure that the students get a conducive environment and their acumen is well suited to the competitive world outside. ➤ The students get information of practical dealings in the outside world and the challenges which could be faced by them in time to come. ➤ The Governing body makes sure that the overall environment of the institution radiates positivist and a sense of responsibility is developed among the pupils. ➤ The NSS volunteers, on a regular basis, visit the adopted area and conducts awareness drives like cleanliness, sanitation, plantation, national integrity, environmental protection, blood grouping, etc.
Institutional Values and Best Practices	<ul style="list-style-type: none"> ➤ The Women Grievance Redressal Cell and Anti-ragging committee of the college are proactive to provide the students a conducive environment for learning and growth. Besides, the provision of CCTV surveillance cameras, dedicated female security guards, medical dispensary, maternity leaves contribute in the safety, security of female staff and students. ➤ Activities for gender equity: A two-day glass painting workshop was organized by the Fashion Designing Department from 2/2/2021 to 3/2/2021. ➤ The Department of Youth Services, Welfare & Cultural Affairs of the college organized an intercollegiate online Poem Recitation Competition and Collage Making Competition to Celebrate International Women's Day on 8/3/2021 ➤ International Webinar on "Aurat di Sathiti: Kal, Aaj Aate Bhalak" was organized on the eve of International


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	<p>Women's Day organized on 15/3/2021.</p> <ul style="list-style-type: none"> ➤ Women Cell and NSS Unit organized a National Webinar on "Gender Equality and Women Empowerment" on 31/3/2021. ➤ Sanitary pads, anti poly bags, and masks were distributed in the slum areas by Women Cell, NSS Unit, Red Ribbon Club of the college on 7/4/2021. ➤ Department of Fashion Designing organized a "Workshop on Surface Ornamentations" from 16/4/2021 to 17/4/2021. ➤ Women Cell and NSS National organized a Webinar on "Menstrual Health & Hygiene Management" on 31/5/2021.
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Section III: Overall Analysis based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC) (300 to 500 words)

Strengths: The College was established in 1973 and since then has shown consistent growth in quality education. Along with the Commerce, Management, Computer application, Arts and Science stream the college also offers skill based courses. The college tries to promote the research culture among the faculty members which resulted in publishing 66 research papers in this year. Smart classrooms are also available for students. The college has active mentor-mentee scheme to address the academic as well as socio-political needs of the mentee. The NSS unit organized various extension activities such as Yoga , Cleaning Camp, Voter day and Tree Plantation Programme and the NCC Department of the college contribute a lot in making the students good citizens and fit for various defense services of the country. The library of the college has good number of subscription . The college has successfully worked towards gender equity promotion and sensitivity by organizing many programs and activities. A good contribution has been made by the Alumni Association.

• Teaching and College Staff:

The teaching staff of the college is highly qualified and hard working.


Principal
S.D. College, Hoshiarpur

• **Infrastructure and other facilities:** There are about 21 class rooms in the college campus. Apart from these, a girls' common room, one Multipurpose Hall and 4 Computer labs and a resourceful library are also available.

• **Number of students:** 650

• **Placement:** A placement cell is effectively working in the college.

• **Any Other:** A research cell is also active in the college who continuously push the teachers and students towards the research and publication work.

Weaknesses:

- The department's strength has experienced a decrease, which can be ascribed to factors such as increased fees and a growing preference among students in this area for studying abroad. Additionally, the employment prospects of students have been negatively impacted by the ongoing pandemic.
- The deficiency in practical exposure, as evidenced by restricted access to hands-on learning opportunities in inadequately equipped laboratories and workshops, impedes the cultivation of real-world skills in our academic institution.
- The college suffers from a limited number of research publications and a lack of research guidance among faculty members. Additionally, there is a deficiency in establishing Memorandums of Understanding (MOUs) with industries.

Opportunities:


- MOUs for student placement interdisciplinary research and placements.
- To introduce interdisciplinary Courses.
- Students and faculty members are motivated to upgrade their knowledge through online learning platforms.
- It is recommended that additional community outreach initiatives be incorporated into the institution's annual schedule.
- Technological advances in teaching- learning process.

Challenges

- The number of students is declining, which presents a significant difficulty as many are choosing to study overseas rather than in their native nation.
- Given that the college is located in a suburban location with a backward attitude, it has significant challenges in enrolling students for different programs
- It is inherently more difficult to educate students in contemporary scientific disciplines.
- The level of students' proficiency in communication is lacking.


Section IV: Recommendations and follow up action

- Emphasis should be on harnessing solar power.
- The college may begin offering some certificate programs that are self-financed.
- The college must fill the vacant DPI post for teaching as well as non-teaching.
- To encourage Faculty for more research projects from different funding organizations.
- Green and Environmental Audits should be conducted periodically
- Do worked towards gender equity promotion.

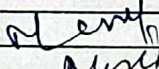
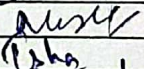

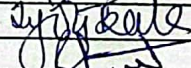


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The Recommendations and follow up action outlined in the report by the AAA Expert team have been thoroughly reviewed for the purpose of enhancing the quality of the college. We hereby acknowledge and agree to the aforementioned recommendations and follow up action.


IQAC Coordinator

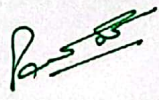

Principal
S.D. College, Hoshiarpur

Signatures of AAA Team Members

Sr.No.	Name	Designation	Signature with date
1.	Ms. Manjit kaur	Chairman	
2.	Ms. Nisha	Member	
3.	Ms. Isha	Member	
4.	Ms. Jyoti	Member	
5.	Mr. R.K.Sharma	Member	

Place: Hoshiarpur

Date:


Principal
S.D. College, Hoshiarpur

SANATAN DHARMA COLLEGE**ALSO KNOWN AS S.D. COLLEGE, HOSHIARPUR**

Deep Nagar, Phagwara Road, Hoshiarpur - 146001

(Run by New S.D. College Managing Committee, Hoshiarpur)

Permanently Affiliated to Panjab University, Chandigarh & Recognised by UGC

Under Section 2(f) & 12(b)

Office : 01882-249968, 248068 | Fax : 01882-248068

E-mail : sdcollegehsp@gmail.com | Website : www.sdcollegehsp.net

No. SDC/ 316/2024

Dated 23/04/2024

Evaluation Report on ACADEMIC AND ADMINISTRATIVE AUDIT 2019-20	
Section I: GENERAL INFORMATION	
Name & Address of the Institution	Santan Dharama College, Hoshiarpur
Year of Establishment	1973
Name of the Principal, Email & Contact	Dr. Nand Kishor principal@sdcollegehsp.net 9779031210
Name of IQAC Co-Ordinator, E-mail & Contact No.	Mr. Parshant Sethi parshant@sdcollege.net 9872104467
Affiliating University	Panjab University, Chandigarh
Faculties	Commerce, Management, Arts, Computer Application and Science (BSc.-Biotech.), BSc. (Non medical)
Programmes/ Courses offered	UG-6, PG-2
✓ Permanent Faculty Members	37
Permanent Non- teaching staff	03
Permanent Support Staff	07
Student strength	632
Three major features in the institutional Context	<ul style="list-style-type: none"> ● IT enable services ● Impactful extension activities ● Active Mentor-mentee system
Date of visit of the AAA Internal Team	10/10/2019
Composition of AAA Team members	
Chairperson	Mr. Parshant Sethi
Member	Ms. Manjit Kaur
Member	Ms. Jyoti Bala
Member	Mr. R.K. Sharma
Principal of the College	Dr. Nand Kishor
IQAC Co-Ordinator	Mr. Parshant Sethi

Parshant Sethi
Principal
S.D. College, Hoshiarpur

Section II: Observations**Name of the Criteria****Remarks****Curricular Aspects**

- ✓ 5 UG Programs and 2 PG are offered
- ✓ 3 Certificate Courses and 2 Diploma Course under the Affiliation of Panjab university ,Chandigarh.
- ✓ 3 Diploma Courses has been started under the affiliation of Jagat Guru Nanak Dev Punjab State Open University Patiala.
- ✓ The flexibility is offered by the college as per the syllabus prescribed by the affiliating University
- ✓ Academic calendar is prepared and strictly followed
- ✓ UGC norms has been implemented for all the prescribed programmes
- ✓ Some of the Practices in the college include experiential learning(Earn While You Learn)
- ✓ Feedback is well analysed and proper action is being taken for the development of the college

Teaching Learning and Evaluation

- Remedial coaching classes are being conducted for the slow learners
- Experiential learning and Students centric activities for students participations are being conducted
- 38 teachers have been available.
- The student- teacher ratio is 18:01
- 8 teacher are with Ph D and 12 are perusing/ about to pursue their research leading towards Ph. D degree
- Along with the traditional method ICT enabled teaching method has been adopted
- The examinations are conducted as per the rules and regulations laid down by affiliating university
- Result of college is an excellent and near 99.5% (only final year students)

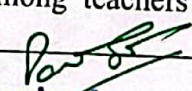
Research Innovation and Extension

- More than 70 % of the faculty is engaged in research activities
- 1 teacher have been recognized as research guides of affiliating University
- 66 research papers in edited book/ conference proceedings has been

Parvinder
Principal

S.D. College, ...

	<p>published by the faculty members 9 papers published in generals notified on UGC website</p> <ul style="list-style-type: none"> • The college has 7 functional MoUs with various industries and institutions • Impactful extension activities are carried throughout the academic session
Infrastructure and Learning Resources	<ul style="list-style-type: none"> • The College has sufficient infrastructural facilities for teaching and learning • 9 projectors are used for ICT based teaching • The college has Wi-Fi enabled campus • The internal and external Financial Audits are conducted periodically • The library subscribes to N-List (INFLIBNET) facility and has network resource facility, OPAC (Online Public Access Catalogue)
Student Support and Progression	<ul style="list-style-type: none"> • Several students are benefitted by the various scholarships • A handsome contribution is made by the Alumni Association • Students participation is on various decision making policies • Career counseling is done at departmental as well as college level • 107 students out of 200 went for higher education in different institutions as well as placed in various reputed companies and other institutions through out the country.
Governance Leadership and Management	<ul style="list-style-type: none"> ✓ Decentralized and participative management ✓ The IQAC prepares and monitors the perspective plan ✓ E-governance is being followed for academic and administrative activities ✓ Teachers are motivated to attend Faculty Development Programmes ✓ The college encourages the teachers to participate in various Seminars and Conferences by providing economical support ✓ Research cell of the college takes initiatives to inculcate research aptitude among teachers as well as students



Principal
S.D. College, Hoshiarpur

	✓ Training programs are organized for teaching and non-teaching staff ✓ Many welfare schemes are provided to college staff
Institutional Values and Best Practices	❖ Good initiatives have been taken for Gender Equity along with the Gender Audit ❖ Green and Environmental Audits have been conducted periodically ❖ Energy Audit has been conducted and because of the installation of solar panel the electricity bill has been decreased substantially. ❖ Rain water harvesting is active ❖ Vermi culture and Compost Pit have been maintained on the campus ❖ All facilities for Divyangjan (disabled) students have been made available ❖ The Best Practices run by the college has quality impact ❖ All safety measures have been observed on the college campus

Section III: Overall Analysis based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC) (300 to 500 words)

Strengths: The College was established in 1973 and since then has shown consistent growth in quality education. Along with the Commerce, Management, Computer application, Arts and Science stream the college also offers skill based courses. The college tries to promote the research culture among the faculty members which resulted in publishing 5 research papers and 38 chapters in various books in this year. Smart classrooms are also available for students. The college has active mentor-mentee scheme to address the academic as well as socio-psychological needs of the mentee.

- It is the only college which is running BBA course in this city.
- Maximum students in B.A. are from rural area showing social inclusion.
- Regular workshops and guest lectures are conducted in campus to enhance students' knowledge.
- National Seminars are conducted for promotion of research among faculty members.
- "Earn while You Learn" initiative in college is helping students to be more creative and get exposure of market.
- A research cell is also active in the college which continuously push the teachers towards the research and publication work.
- A placement cell is effectively working in the college.


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Weaknesses:

- ❖ There are no separate departmental libraries.
- ❖ Inadequate linkages with industry and Community.
- ❖ Lack of research guides among the faculties.
- ❖ Only Two Post graduation degree course is available in the college.
- ❖ Lack of practical exposure for professional courses like BBA, BCA.
- ❖ Library is not fully automated. No auditorium in the college.
- ❖ Lack of research projects and Grants from various research centers.

Opportunities:

- Participation of resource persons from renowned institutions to deliver lectures on important topics.
- Pg courses in management can be started.
- Existence of small firms in local area can be helpful in training and placements of various students.
- Participation of students in various financial literacy programs in collaboration with NSIM and other schemes run by various institutes and government.

Challenges:


- There is a big challenge of declining number of students as major chunk of students are going to abroad instead of studying in home country.
- Being backward region and suburban area in its outlook the college has great challenge in fulfilling the enrolments of students for various programs.
- There is mismatch between syllabus taught and requirements of industry.

Section IV: Recommendations and follow up action

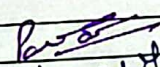

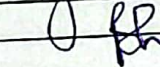

- ❖ Students participation should be there in various decision making policies.
- ❖ Career counseling needs to be done at departmental as well as college level.
- ❖ Makes sure that the overall environment of the institution radiates positivist and a sense of responsibility is developed among the pupils.
- ❖ Awareness drives should be conducted by NSS and NCC Volunteers to motivate the students for social cause.
- ❖ To promote the gender equity activities.

We have gone through the Recommendations and follow up action in this report made by the AAA Expert team for quality enhancement of the college. We agree to aforesaid recommendations and follow up action


IQAC Co-ordinator

Principal

Principal
S.D. College, Hoshiarpur

Signatures of AAA Team Members

Sr.No.	Name	Designation	Signature with date
1.	Mr. Parshant Sethi	Chairperson	
2.	Ms. Manjit Kaur	Member	
3.	Ms. Jyoti Bala	Member	
4.	Mr. R.K. Sharma	Member	

Place: Hoshiarpur

Date:



Principal
S.D. College, Hoshiarpur

Office of the Principal



SANATAN DHARMA COLLEGE

ALSO KNOWN AS S.D. COLLEGE, HOSHIARPUR

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Ref. No. SDC/ 316/2024

Dated 23/04/2024


Evaluation Report on ACADEMIC AND ADMINISTRATIVE AUDIT 2018-2019

Section I: GENERAL INFORMATION

Name & Address of the Institution	Sanatan Dharam College, Hoshiarpur
Year of Establishment	1973
Name of the Principal, Email & Contact	Dr. Nand Kishor principal@sdcollegehsp.net Contact: 9779031210
Name of IQAC Co-ordinator, E-mail & Contact No.	Mr. Parshant sethi Contact: 9872104467
Affiliating University	Panjab University, Chandigarh
Faculties	Commerce, Management, Arts, Computer Application and Science(Bsc.Bio.tech)
Programmes/ Courses offered	UG-5, PG-2
✓ Permanent Faculty Members	38
Permanent Non- teaching staff	09
Permanent Support Staff	NIL
Student strength	673
Three major features in the institutional Context	<ul style="list-style-type: none">IT enable servicesImpactful extension activitiesActive Mentor-mentee system
Date of visit of the AAA Internal Team	28/09/2022
Composition of AAA Team members	
Chairperson	Mr. Prashant sethi
Member	Ms. Manjit Kaur
Member	Ms. Jyoti
Member	Mr. R K Sharma
Principal Of the College	Dr. Nand Kishor
IQAC Coordinator	Mr. Prashant Sethi

PRINCIPAL
S.D. COLLEGE
HOSHIARPUR


Section II: Observations	
Name of the Criteria	Remarks
Curricular Aspects	<ul style="list-style-type: none"> • The college is affiliated to Punjab University, Chandigarh and follows the curriculum prescribed by the university. • The Academic Calendar of university is followed. The college strives to impart quality education to students depending upon the resource potentiality of the institution. • The teachers are encouraged to prepare a well-structured unit plan of their concerned subjects related to each semester before its commencement. This plan is prepared with a view to ensure effective distribution of syllabus and timely completion of the course. • The Heads of various departments document curriculum plans of their respective course along with academic calendar. Besides this, respective teachers prepare course material, class notes, and ICT material for effective teaching. The lesson plan provides an insight on how the course is delivered in a semester. • Effective implementation of curriculum is periodically reviewed through departmental meetings in order to be fully prepared for teaching. Continuous evaluation is maintained throughout the year by conducting tests after completion of every unit to ensure thorough understanding. • Transparency and impartiality are maintained in the evaluation process. Committees as a result of their rigorous assessment evaluate each student's performance and advise teaching plans based on


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	<p>their ability for effective teaching and learning process to ensure better results. Attention to students' needs is given by the faculty.</p> <ul style="list-style-type: none"> • Interaction with students is compulsory in each aspect because it makes the learning process easier and healthy which helps the students in achieving goals. It also strengthens the link between students and faculty that creates an overall positive environment. • To promote this interaction the following programs are conducted by the institution. Field projects are allotted to students and guides are also allotted to them. Students can also choose topics of their own choice. These field projects give them real life work experience.
Teaching Learning and Evaluation	<ul style="list-style-type: none"> • Remedial coaching classes are being conducted for the slow learners • Experiential learning and Students centric activities for students participations are being conducted • 39 teachers have been available. • The student- teacher ratio is 18:01 • 4 teachers are with Ph D and 12 are pursuing/ about to pursue their research leading towards Ph. D degree • Along with the traditional method ICT enabled teaching method has been adopted • The examinations are conducted as per the rules and regulations laid down by affiliating university • Result of college is an excellent and near 99.5% (only final year students)
Research Innovation and Extension	<ul style="list-style-type: none"> • More than 70 % of the faculty is engaged in research activities • 1 teacher have been recognized as research guides of affiliating University • 66 research papers in edited book/ conference proceedings has been published by the faculty members 9 papers published in generals notified on



Principal
S.D. College, Hoshlarpur

	<p>UGC website</p> <ul style="list-style-type: none"> • The college has 5 functional MoUs with various industries and institutions • Impactful extension activities are carried throughout the academic session
Infrastructure and Learning Resources	<ul style="list-style-type: none"> • The College has sufficient infrastructural facilities for teaching and learning • 9 projectors are used for ICT based teaching • The college has Wi-Fi enabled campus • The internal and external Financial Audits are conducted periodically • The library subscribes to N-List (INFLIBNET) facility and has network resource facility, OPAC (Online Public Access Catalog)
Student Support and Progression	<ul style="list-style-type: none"> • 45 students are benefited by the various scholarships • A handsome contribution is made by the Alumni Association • Students participation is on various decision making policies • Career counseling is done at departmental as well as college level • 41 students went for higher education in different institutions and 52 placed in various reputed companies and other institutions through out the country.
Governance Leadership and Management	<ul style="list-style-type: none"> • Co Curricular and Extra Curricular Activities Decentralized- • The teachers in charge of co curricular and extracurricular activities made it a point to let every H O D conduct activity pertaining to his department free from any restriction and independently handle all the seminars, extension lectures, debates, quiz competitions and similar initiatives at their own level and just submit a summary of the event at its end to the principal for a better coordination at the departmental level and with the aim to develop a rapport between the concerned teachers and the students from all the



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S.D. College, Hoshlarpur

departments.

- The teacher in charge of an activity seeks the names of the interested students at the college level and imparts them instruction about the rules and regulations pertaining to that activity. On the day appointed for the activity, the teacher organizes the concerned activity and reports the same at the end to the Principal and the in charge of the co curricular and extra curricular activity.
- This step of decentralization goes a long way in helping the college fulfill the purpose of participative management while at the same time giving the fresher teachers a platform to hone their skills with their senior teachers from the department. At the same time, the involvement of students in this activity makes them active participants in the mainstream of college life.
- This step helps the institution to fulfill the cherished aim of participative management in the institution. Decentralization through Administrative committees student participation in college functioning-
- The college is proud of the fact that it has administrative committees for the smooth conduct of day to day college working. These committees have this liberty to function within the scope of the college and for the general betterment of the students, staff and the college itself.
- The examples of library committee, discipline committee, purchase committee, fee concession committee and numerous such ones are a few of the examples where decentralization works for the interest of the college. These committees consider the demand


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	<p>from different quarters of the college and discuss the requirement in the light of the need. For example, the need for books in various courses is forwarded by the librarian to the Principal.</p> <ul style="list-style-type: none"> • The Principal calls the meeting of the library committee and discussion takes place about the titles and the general books to be bought keeping in mind the budget allocated for books in the annual budget of the college. • The committee then sanctions the purchase of books. Similarly, mentor mentee groups are functional in the college with students assigned to each teacher and the students meet their assigned mentor once in a fortnight and a detailed discussion on the institutional framework and the changes expected by the students in college are discussed at length. The mentors then pass this feedback of the students to the Principal. It can be the cleanliness aspect, parking space or tuck shop facelift in the college. • As a result the Principal issues instructions to the concerned to get the things sorted out at the earliest. In NCC, NSS and Youth Service Club too, leadership qualities and participative management is encouraged among the students
Institutional Values and Best Practices	<ul style="list-style-type: none"> ❖ Good initiatives have been taken for Gender Equity along with the Gender Audit ❖ Green and Environmental Audits have been conducted periodically ❖ An Energy Audit has been conducted and because of the installation of solar panels the electricity bill has been decreased substantially .


Principal
S.D. College, Hoshiarpur

	<ul style="list-style-type: none"> ❖ Rain water harvesting is active ❖ Vermiculture and Compost Pit have been maintained on the campus ❖ All facilities for Divyangjan (disabled) students have been made available ❖ The Best Practices run by the college has quality impact ❖ All safety measures have been observed on the college campus
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Section III: Overall Analysis based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC) (300 to 500 words)

Strengths: The College was established in 1973 and since then has shown consistent growth in quality education. Along with the Commerce, Management, Computer application, Arts and Science stream the college also offers skill based courses. The college tries to promote the research culture among the faculty members which resulted in publishing 66 research papers in this year. Smart classrooms are also available for students. The college has an active mentor-mentee scheme to address the academic as well as socio-psychological needs of the mentee. The NSS unit organized various extension activities such as Yoga , Cleaning Camp, Voter day and Tree Plantation Programme and the NCC Department of the college contributed a lot in making the students good citizens and fit for various defense services of the country. The library of the college has a good number of subscriptions . The college has successfully worked towards gender equity promotion and sensitivity by organizing many programs and activities. A good contribution has been made by the Alumni Association.

• Teaching and College Staff:

The college's faculty is exceptionally talented and dedicated.

• **Infrastructure and other facilities:** There are about 21 classrooms in the college campus. Apart from these, a girls' common room, one Multipurpose Hall and 4 Computer labs and a resourceful library are also available

• **Number of students:** 673

• **Placement:** A placement cell is effectively working in the college.


Principal
S.D. College, Hoshiarpur

• **Any Other:** A research cell is also active in the college who continuously push the teachers and students towards the research and publication work.

Weaknesses:

- It is difficult to gain real-world skills when one has little or no practical experience. Scientific and technological learning is hampered by the state of many laboratories and workshops.
- Furthermore , there is no separate departmental infrastructure and library and few students are pursuing higher education.
- A number of causes, including rising tuition and an increasing trend of local students choosing to study overseas, have contributed to the decline in the department's size.

Opportunities:


- MOUs for student placement interdisciplinary research and placement
- To introduce interdisciplinary Courses.
- To Participate in welfare activities .
- More community outreach Programmes should be inculcated in the Annual Calender of the institutions.
- The institution should incorporate more community outreach programmes into its yearly schedule .
- Enhance research projects for college students.

Challenges:

- Student enrollment is declining: This is a significant challenge because a significant portion of students are choosing to study elsewhere rather than in their native country.
- The college faces significant challenges in filling student enrolments for various programs because the location is both suburban and backward in perspective.
- Teaching pupils in the contemporary scientific domains is more difficult.
- Students' communication skills are lacking.
- Teaching pupils in the contemporary scientific domains is more difficult.
- Students' communication skills are lacking.

Section IV: Recomendatins and Follow up actions


1. The College needs to work with businesses and reputable organizations to build partnerships and connections.
2. The college can start some self financed certificate courses
3. The college has to fill the DPI posts, both teaching and non-teaching, which are once again frigid.


Principal
S.D. College, Hoshiarpur


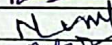
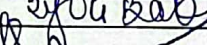
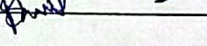
4. The teachers should be motivated to apply for research grants from various funding agencies

We have gone through the Recommendations and follow up action in this report made by the AAA Expert team for quality enhancement of the college. We agree to aforesaid recommendations and follow up actions.


IQAC Co-ordinator


Principal
Principal
S.D. College, Hoshiarpur

Signatures of AAA Team Members

Sr.No.	Name	Designation	Signature with date
1.	Mr. Prashant Sethi	Chairperson	
2.	Ms. Manjit Kaur	Member	
3.	Ms. Jyoti	Member	
4.	Mr. R.K. Sharma	Member	

Place: Hoshiarpur
Date: